

Addendum 2

Question 1: To budget this, I need your thinking on how many students at our university should participate, knowing we will be budgeting for each student \$ 500 x 10 weeks plus non-union fringe in Phase 3. If this is divided geographically among 5 locations, what.... 12 - 16 students here, total Phase 1 intake for us?

Response: The longevity of the Phase 3 mentorship will be variable, "up to" 10 weeks, but could be significantly less, depending on the schedules of cooperating productions shooting in the state. Also, such shoots could occur at any time during the year, so potential mentees having conflicting educational or employment commitments may therefore have to decline. To have minimal impact on the production, the number of Phase 3 mentees per shoot will be limited. Exclusively on-set departments such Camera, Sound, Grip, Electric, Property, and Wardrobe should have no more than one mentee. Set Construction (usually a pre-production activity) and Set Dressing (pre-production and production) could support two. Production Management should have no more than one, while the Production Office and Location Department could support two each.

Since Phase 1 and Phase 2 will be taught in sequence, it would obviously be more economically feasible to teach these courses at the same location. If all 10 courses are taught, we envision approximately five students in each Phase 2 class, which would mean a possible total Phase 1 intake of 50 trainees – we do not anticipate all 10 courses will be taught at each location.

Question 2: I ask you to confirm we would not be budgeting for mentoring union instructional costs or other costs beyond placement in Phase 3 (student wage and fringe and any marketing/staff costs to get these students on a feature film).

Response: Because the mentors will be paid by the production for their services, you may want to budget a stipend to make the training program attractive for mentors. Mentees will "follow" and observe the activities of the mentor. Due to the variables of production staffing, mentors will most likely not be course instructors from Phases 1 and 2.

Question 3: Obviously, as we would contract with union member instructors, some from New York and/or Los Angeles, I assume we can budget to provide them with coach class tickets or standard university paid mileage, on campus housing and board rather than commercial hotel rates and union out of town per diems ?

Response: Only the New York unions have agreed to cooperate with this program, so with the possible exception of Camera (which is a national local) all instructors should be from the New York area. For both Phase I and Phase 2, all instructors will need to be

budgeted for two additional days of travel at the standard daily rate, plus mileage, hotel, per diem. Mileage, housing, and per diems must be at union, not university standards.

Question 4: For Phase 1 - how many instructors? One, Two, More? Then bring in ALL for a day or two to introduce their craft areas. For Phase Two, which must immediately follow, we provide for 10 instructors at their union rates for 2 weeks (10 days). Correct?

Response: We envision Phase 1 will involve a one-day introduction to each of the 10 departments, taught by the same union member instructor who will return to teach the Phase 2 concentrated lesson. This will enable the instructors to summarize their Phase 2 lesson during Phase 1 and allow students to meet the instructor who will teach Phase 2.

Yes, if all departments are taught, Phase 2 will involve 10 instructors at union rates for 10 days. As mentioned above, also allow two days of travel at the standard daily rate, as well as mileage, hotel, per diem, and two weeks of kit rental (if applicable).

Question 5: What happens when say, we have 16 students Phase 1 intake and none elect concentration in one or more craft categories in Phase 2. Do we dismiss that union instructor after a day or two of work?

Response: Yes, as part of their Phase 1 contract, instructors should be informed in advance that, though unlikely, there is no guarantee of Phase 2. Hopefully, this will inspire their teaching during Phase 1.

Question 6. Time frame for one month of instruction would be during July and August 2008, concluding before August 20, 2008 which suits our needs. Acceptable?

Response: Yes.

PLEASE NOTE

The Phase I lesson plan and the Phase 2 Property and Set Dressing lesson plans are in their final stages of construction and will be posted by next Thursday, April 24.